

## **Interactive session IV: Planning an RIA (2)**

In this interactive case study, participants will work in smaller working groups with the aim of presenting a full RIA plan and timetable to the whole group at the end of day 2.

Based on the case study material and previous interactive sessions, participants are asked to discuss and respond to the following questions and issues:

- 1) Based on the earlier interactive sessions, develop a revised timetable and full RIA plan, including identifying interdependencies between target areas and specific deadlines (dates) for milestones.
- 2) Based on the updated timetable, make a revised estimation of the required man days for each target area (1-manday = 8 working hours).
- 3) As you develop your plan, also think about how, as a leader or co-ordinator of the RIA team, you would respond to the following challenges during the RIA planning process:
  - a) You are informed that the RIA has to be ready 2 months before the initially scheduled date for finalization.
  - b) The members on the RIA team have little knowledge about RIA.
  - c) You find out that in order to make good and sufficient analysis you will need more time than you had originally estimated.
  - d) Your planning shows that you lack specific expertise within your RIA team (economic, legal, EU harmonization, specific technical skills, policy expert).
  - e) Dealing with a key ministry for input to the RIA may be time consuming (due to formal processes or availability of officials).
  - f) Your RIA subject is sensitive and your superiors want to keep the profile of your RIA low.

### **Supporting material:**

Participants can use Template E for points 1 and 2.